

KNOW YOUR CUSTOMER REQUIREMENTS

A. FOR INDIVIDUAL ACCOUNT

1. Prove of Residential Address
House NEPA Bill or Refuse Bill or Water Bill having address same as Home address in the KYC forms - Clear Photocopy (Immediate past month or current month bill).
2. Means of Identification (unexpired): Either
 - Drivers License.)
 - National ID card.) – (Current) Clear Photocopy
 - International Passport.)
3. Minimum Deposit
 - (a) Deposit of N100,000.00 Minimum per A/C OR Share Certificates in the same Value OR combination of Cash and Share Certificates.
 - (b) Student is allowed to Deposit N50,000.00 Minimum.
4. 2 Copies of recent Passport photograph
5. Investor's Bank Account Update Form for Direct Settlement

B. FOR ADMOR ACCOUNT

1. Original Letter of Administration/Probate for sighting
2. Photocopy of the Letter of Administration/Probate
3. (a) Deposit of N100,000.00 Minimum per A/C OR Share Certificates in the same Value OR combination of Cash and Share Certificates.
4. Completed KYC form FOR INDIVIDUAL ACCOUNT (A) above (with requirements 1, 2 and 4 supplied) by each party to the Admor Account.
5. Signature Mandate for the operation of the account.
6. The CRO to write memo to attest to sighting of the Original letter of Admor.
7. Investor's Bank Account Update Form for Direct Settlement

C. FOR CORPORATE ACCOUNT

1. Prove of Registered Office/Office Location
Office NEPA Bill or Refuse Bill or Water Bill having address same as Office address in the KYC forms - Clear Photocopy (immediate past month or current month bill).
2. Photocopy of:
 - i) Certificate of Incorporation
 - ii) Form C02
 - iii) Form C07
3. Deposit of N100,000.00 Minimum per A/C OR Share Certificates in the same Value OR combination of Cash and Share Certificates.
4. Completed KYC form FOR INDIVIDUAL ACCOUNT (A) above (with requirements 1, 2 and 4 supplied) by each signatory to the account.
5. Signature Mandate on the Company's letter Head.

6. A search shall be conducted on the corporate documents. The cost of search shall be borne by the corporate client.
 7. Investor's Bank Account Update Form for Direct Settlement
 - 8.
- D. The CRO to submit the followings along with the completed KYC forms (Applicable to A, B & C):
1. Memo on Report of Visit to the Client's Residence – Confirmation /Proof of Address.
 2. Completed Customer Reference Form.